

# **Ripponden Junior and Infant School**

## **Admission Arrangements Policy**

### **October 2025 – to be reviewed October 2026**

All admissions into school, both for the start of Reception and any in-year transfers are handled by Calderdale. Information can be found at: <http://www.calderdale.gov.uk/v2/residents/education-and-learning/schools/admissions>, email: [cyps.admissions@calderdale.gov.uk](mailto:cyps.admissions@calderdale.gov.uk) or call (01422) 392617

Admissions are handled via a Calderdale portal and should be seen in a timely fashion with a school visit encouraged and children placed as quickly as is practical.

All governing bodies are required by section 324 of the Education Act 1996 to admit to the school a child with a statement of special needs that names the school.

This is not an oversubscription criterion. This relates only to children who have undergone statutory assessment and for whom an Education and Health Care Plan of Special Educational Needs or Disability (SEND) has been issued.

The order of priority for admission to the school is:

**1st Priority Category:** Pupils who are in receipt of a statement of Special Educational Needs or EHCP (in accordance with the 1996 Education Act) where the Authority has named a particular school as necessary to meet the pupil's needs.

**If the number of applications exceeds the Published Admissions Number (PAN), after the admission of children where the school is named in the statement of special educational needs (SEN) the following oversubscription criteria will apply:**

**2<sup>nd</sup> Priority Category:** Pupils who are in public care (children looked after).

**3<sup>rd</sup> Priority Category:** Pupils who have a brother or sister (or stepbrother or stepsister living in the same household) attending the school or its associated junior school, at the time of admission.

*Parents should be aware that a sibling link cannot be claimed where a sibling in receipt of a Statement of Special Educational Needs is attending in a resourced unit within a mainstream primary school.*

**4th Priority Category:** Proximity of the child's home to school as measured by the shortest, walking route wherever possible on lit and metalled roads. Measurements will be made from the centre point of the dwelling to the main entrance of the school.

#### **Note:**

Where a pupil lives with parents with shared responsibility each part of a week, parents must state which is the predominant address, together with details. Over subscription criteria will be considered on the basis of the predominant address and parental preference.

This policy was reviewed in January 2025 and will be further reviewed in January 2026.